



Commonwealth of Virginia
Virginia Department of Criminal Justice Services

Coronavirus Emergency Supplemental Funding (CESF) Grant Program:
SEMI-ANNUAL NARRATIVE REPORT

Grant Number: 20-A5228CE20

Locality/Organization

Name: The Genieve Shelter

Name of Person

Completing Report: Marleisa Montgomery

Contact Information

(phone & email): 757 925-4365

Reporting Period:

Semi-annual #1 (January 20 – June 30, 2020)

Semi-annual #2 (July 1-December 31, 2020)

Brief Project Description: During this quarter, we were able to hire the two part-time employees and paid for janitorial services, plus disseminate COVID educational materials to our families.

INFORMATION & INSTRUCTIONS:

- This form seeks narrative information about the **Coronavirus Emergency Supplemental Funding (CESF)** grant project during the preceding reporting period as marked above.
- This form is to be completed and uploaded to the Virginia Department of Criminal Justice Services (DCJS) Grants Management Information System ([GMIS](#)) on or before the 15th day following the close of the quarter (July 15th and January 15th).
- Report only on **Coronavirus Emergency Supplemental Funding (CESF)** grant-funded services and activities.
- Limit your responses to approximately 2-3 paragraphs per question.

QUARTERLY NARRATIVE QUESTIONS

1. What were your accomplishments within this reporting period?

The agency accomplished hiring two new part-time employees and completed most of their training during this reporting period.

2. What goals were accomplished, as they relate to your grant application?

We are on tracking for meeting goals proposed in the grant. During this reporting period, we passed out 49 PPE /educational kits to survivors residing in emergency shelter, motels and in the community. We added the two new employees to our staff. The agency had the professional cleaning company services to defrogand santize the offices, shelter, resource center.

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

At this time, we did not encounter any barriers that prevented us from reaching our goals.

4. Is there any assistance that DCJS can provide to address any problems/barriers identified in the question above? (Please answer YES or NO. If yes, please explain.)

No

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (Please answer YES or NO. If no, please explain.)

Yes, we are on track with services and spending of grant funds

6. What major activities are planned for the next 6 months?

For the next six months, we are going to continue with more outreach and COVID education relating to the vaccinations.

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with DCJS?

At this time , we do not have any innovative programs to share with DCJS.